

Selection Process

Timeline and selection stages

Call for applications until March 31, 2024		Processing of applications	Tests and interviews	Interns announced	
February	March	April	May	June	

A to the selection process

Stage 1. Submission of applications

The deadline for submission is March 31, 2024 inclusive to Resume.Moscow@mv.legal

If the candidate's CV meets the requirements set by the company, the essay is well-constructed and interesting, and excellent and good marks prevail in the credit book, the employees of the HR Department will contact the candidate to clarify additional information and set a date for the interview and test writing.

Stage 2. Test and Interview with HR

Interviews and testing are conducted at the company's office. The entire process takes about two hours.

90-minute written English proficiency test, consisting of two questions on legal topics and a translation section. The main purpose of the test is to evaluate the future intern's knowledge of Russian legislation, the application of normative legal documents, check their ability to compose texts using legal terminology in English and the ability to translate competently.

A screening interview with HR, to which students are invited in parallel with the taking of the test. It can be carried out in English and Russian and includes a brief review of a student's background, education, professional interests, and experience (of any), as well as student's career plans and expectations.

Stage 3. Interview with Associates and Partners

Based on the results of the test and initial interview, successful candidates are invited to the final stage of the selection process - an interview with associates - who will assess professional knowledge and skills, as well as identify abilities of the future interns.

Final Selection

Candidates who have successfully passed all stages of the selection process will quality for the finals and be offered an internship at Melling, Voitishkin & Partners.

Internship starts on July 15, 2024

For more information on the selection process, please contact

Daria Batina HR Specialist Tel: +7 495 787 2700

Email: Resume.Moscow@mv.legal